

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

LAW ENFORCEMENT COMMITTEE

Shane Burton, Chair
Grant Cothron, Vice Chair

Chris Gregory, Secretary
Tommy Belcher

Judy Kerr
Steve Whittaker

JULY 10, 2023 | 6:00 PM | TC COMMUNITY CENTER

Agenda

1. Open Meeting
2. Review Minutes from January 19, 2023
3. Report from Sheriff Russell
4. Discussion Items
 - A. Sheriff Budgets for FY24
 - B. Review inmate medical care contract
 - C. Other
5. Public Comments
6. Adjourn

Hartsville/Trousdale County Government
LAW ENFORCEMENT COMMITTEE
MINUTES

Meeting Date: January 19, 2023, 6 p.m., mayor's office

Present: Shane Burton, Steve Whittaker, Grant Cothron, Chris Gregory

Absent: *Tommy Belcher, Judy Kerr*

Others Present: Mayor Jack McCall, Sheriff Ray Russell, EMS Director Matt Batey

Shane Burton called the meeting to order at 6 p.m.

Minutes of the December 13, 2022 meeting were reviewed. Motion to approve by Grant Cothron, second by Steve Whittaker. Motion approved.

Sheriff Russell announced he would be asking for seven new positions in 2023-24 county budget: four deputies, two dispatchers, one warrants clerk. Sheriff wants to break county into three patrol zones (city, 231, eastern) and have a sergeant able to flow between zone as needed. Sheriff said when he started there were 3-4 deputies in all. County population is now over 12,000 and has three deputies per shift. Department has not increased deputies in a number of years. Sheriff has been two spots short for over a year, he said.

Burton asked if department is using overtime to fill vacancies. Russell said sometimes.

Russell said dispatchers' call volumes have increased and calls take longer, especially if dispatch has to give directions for CPR or other medical emergency. This justifies need for second dispatch person around the clock, sheriff said. Warrants clerk is needed to streamline process, as Russell said eight different people are serving warrants at present. Sheriff noted that many other counties have a warrant clerk to handle those.

Cothron asked if warrants clerk would be sworn position or not. Sheriff said not sworn. Burton added that TCSD sometimes serves 50-75 warrants per week, and sheriff said many are from CoreCivic. If county gets new jail, Russell he would like a second warrants clerk (possibly 2-3 years out).

Estimated cost of new positions would be \$174,890 from 101 fund, \$136,744 from 111 fund.

Cothron and Whittaker each said new positions are definitely needed. Commissioners cited increased traffic, call volume.

Russell said that Detective Chaney Wright is serving as a courtroom liaison, so deputies aren't tied up in court and have more time to be on patrol. Sheriff said department is "playing a chess game every day" to fill vacancies and was having to send two to Knox County on a warrant pick up the very next day.

Chris Gregory noted that the cost equaled almost 10 cents on the current property tax rate.

Discussion turned to TCSD's phone server. Burton noted that internet connection to TBI sometimes goes down. Russell wants to move server from Administration Building to Sheriff's Office and presented \$12,180 quote from IT-Voice for new server, software, switches, and license. Motion to recommend to Finance Committee by Gregory, second by Cothron. Motion approved.

Sheriff presented report on status of current jail facility finances. Through four months of the current fiscal year, phone, commissary, and holding state prisoners has brought in \$109,506.46 (currently has 15 state inmates). Sheriff would like to earmark these funds toward a new jail, said previous Commissions have always moved into general fund. If 105-bed recommended facility is built and 50 state inmates are held, it would generate \$1.2 million annually, per sheriff's estimate. Sheriff added that in 26 years, he only knew

of two years in which state prisoners would not have brought in expected revenue. Mayor Jack McCall noted that state has told counties not to count on state inmates for funding.

Mayor McCall said interest rate hikes will hurt county when time comes to fund jail. December presentation to Finance Committee had number of \$25 million at 4.5%, payment of \$2 million per year. Even an \$80 wheel tax would bring less than half that amount, McCall estimated. Mayor noted there is a January 31 meeting with Spirit Architecture to discuss jail project, serve as brainstorming session.

Discussion turned to inadequacy of current Justice Center. Sheriff said last week they had 22 inmates from Trousdale Turner prison due in court, had to be held in vans in the parking lot. Burton said “something bad is gonna happen” if not addressed, added that some had to be transported from Riverbend prison, costs county \$1,290 every time. Russell concurred, said overtime costs are killing department’s budget.

Discussion turned to problems at current jail. Whittaker said recreation area has not been usable in years and that county could face legal action as a consequence. Russell said TCI has advised not to use current rec area as it is unsafe. If a new jail is built, Russell wants to use current jail for a work-release program. Local companies have reportedly expressed interest and there is grant money available to help in that regard, per sheriff.

Current jail does not have enough bunks in cells and some inmates are sleeping on floor on cots. One of the women’s cells has only six bunks. Jail staff having to juggle cell arrangements to handle safety.

Jail also had a water leak last week, wasted 136,000 gallons. Meter is under a concrete slab and staff had to jerry-rig it as a temporary fix. Burton said mold, moisture is also a problem. Commissioners invited to tour the jail to see the problems. Mayor said work session with Commission might be necessary to determine future action. Russell said inmates also recently stopped up a toilet, which cost \$800 for a plumber to fix.

Cothron asked if any state or federal money might be available to help with new jail costs. Mayor indicated not likely.

Russell said he is hoping to restore DARE anti-drug program to schools beginning with 2023-24 school year. SROs are scheduled to train in program over the summer break.

Russell said he hasn’t asked for new staff in the past since pay rates were so low. County has become more competitive with salaries, he noted. EMS Director Matt Batey concurred with needs for dispatchers, said used to be 90 calls a month. Now 120-130 calls a month for EMS, not counting sheriff or fire.

Burton asked committee members to please support the emotional disturbed person transport grant program coming before County Commission at January meeting.

Motion to adjourn at 7:15 by Steve Whittaker. Motion approved.

Minutes presented by Chris Gregory

Statement of Proposed Operations

101 - General Fund

For Fiscal Year Ending June 30, 2024

1.1786 0.9364 0.9491
 1¢ = 26,232 1¢ = 32,358 1¢ = 34,285

ACCOUNT NUMBER		ACTUAL 2021-2022	ESTIMATED 2022-2023	PROPOSED 2023-2024
54110	<u>SHERIFF'S DEPARTMENT</u>			
101 - 54110-101	County Official/Administrative Officer	80,060	84,586	89,338
101 - 54110-106	Deputy(ies)	581,659	677,990	810,000
101 - 54110-140	Salary Supplements	16,400	20,800	-
101 - 54110-148	Dispatchers/Radio Operators	133,840	146,761	177,000
101 - 54110-162	Clerical Personnel	35,385	39,266	40,250
101 - 54110-187	Overtime Pay	56,378	128,500	90,000
101 - 54110-188	Bonus Pay	31,101	-	-
101 - 54110-201	Social Security	53,593	68,070	74,808
101 - 54110-204	State Retirement	47,022	64,557	72,395
101 - 54110-207	Medical Insurance	99,391	120,420	169,344
101 - 54110-212	Employer Medicare	12,533	15,920	17,496
101 - 54110-307	Communication	5,963	8,000	15,000
101 - 54110-317	Data Processing Services	6,690	7,000	7,000
101 - 54110-320	Dues And Memberships	1,618	2,401	3,000
101 - 54110-322	Evaluation And Testing	2,152	600	5,000
101 - 54110-332	Legal Notices, Recording And Court Costs	567	500	2,500
101 - 54110-333	Licenses	2,350	-	-
101 - 54110-335	Maintenance And Repair Services-Buildings	4,924	-	15,000
101 - 54110-336	Maintenance And Repair Services-Equipment	20,611	18,000	20,000
101 - 54110-338	Maintenance And Repair Services-Vehicles	45,505	31,000	30,000
101 - 54110-340	Medical And Dental Services	272	80	1,500
101 - 54110-347	Pest Control	300	325	325
101 - 54110-348	Postal Charges	100	250	500
101 - 54110-349	Printing, Stationery And Forms	854	750	1,000
101 - 54110-351	Rentals	6,198	3,500	5,000
101 - 54110-353	Towing Services	2,170	1,715	2,500
101 - 54110-355	Travel	3,032	2,500	8,500
101 - 54110-357	Veterinary Services	-	300	500
101 - 54110-399	Contracted Services	250	600	2,000
101 - 54110-401	Animal Food and Supplies	2,014	1,500	2,000
101 - 54110-410	Custodial Supplies	1,655	1,500	2,000
101 - 54110-413	Drugs and Medical Supplies	336	1,000	1,500
101 - 54110-415	Electricity	12,085	12,654	15,000
101 - 54110-425	Gasoline	52,868	55,850	60,000
101 - 54110-431	Law Enforcement Supplies	16,557	15,000	12,000
101 - 54110-434	Natural Gas	3,867	4,430	4,500
101 - 54110-435	Office Supplies	2,829	2,361	3,500
101 - 54110-437	Periodicals	544	545	600
101 - 54110-451	Uniforms	14,127	25,000	10,000
101 - 54110-454	Water And Sewer	-	-	1,200
101 - 54110-471	Software	48,500	-	15,000
101 - 54110-499	Other Supplies And Materials	2,852	6,000	1,000
101 - 54110-524	In Service/Staff Development	10,872	16,000	20,000
101 - 54110-599	Other Charges	326	1,200	1,500
101 - 54110-708	Communication Equipment	-	-	1,000
101 - 54110-709	Data Processing Equipment	167,246	250	-
101 - 54110-716	Law Enforcement Equipment	47,063	32,000	-
101 - 54110-718	Motor Vehicles	89,954	94,000	-
101 - 54110-719	Office Equipment	-	-	5,000
101 - 54110-724	Site Development	28,300	-	-
101 - 54110-790	Other Equipment	-	1,350	5,000
Total Sheriff's Department		1,752,913	1,715,030	1,820,756

Statement of Proposed Operations

101 - General Fund

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ACCOUNT NUMBER		ACTUAL 2021-2022	ESTIMATED 2022-2023	PROPOSED 2023-2024
54120	<u>Special Patrols - School Resource Officers</u>			
101 - 54120-140	Salary Supplements	1,600	2,400	-
101 - 54120-170	School Resource Officer	111,212	149,658	155,000
101 - 54120-187	Overtime Pay	131	7,500	17,312
101 - 54120-201	Social Security	7,002	9,893	10,683
101 - 54120-204	State Retirement	6,641	9,382	10,339
101 - 54120-207	Medical Insurance	18,972	20,070	21,168
101 - 54120-212	Employer Medicare	1,638	2,314	2,499
101 - 54120-355	Travel	-	-	2,000
101 - 54120-524	In Service / Staff Development	-	-	4,000
	Total Special Patrols - SROs	147,196	201,216	223,001
54150	<u>DRUG ENFORCEMENT</u>			
101 - 54150-106	Deputy(les)	52,761	58,749	60,220
101 - 54150-140	Salary Supplement	2,400	2,800	-
101 - 54150-187	Overtime Pay	210	250	1,000
101 - 54150-188	Bonus Payments	3,533	-	-
101 - 54150-201	Social Security	2,991	3,832	3,796
101 - 54150-204	State Retirement	2,860	3,634	3,673
101 - 54150-207	Medical Insurance	6,204	6,690	7,056
101 - 54150-212	Employer Medicare	775	896	888
101 - 54150-425	Gasoline	2,862	2,150	2,500
	Total Drug Enforcement	74,596	79,000	79,133
54160	<u>ADMIN OF SEXUAL OFFENDER REGISTRY</u>			
101 - 54160-499	Other Supplies And Materials	150	-	400
101 - 54160-530	Fines, Assessments, and Penalties	1,650	1,650	1,500
101 - 54160-790	Other Equipment	-	1,098	2,500
	Total Administration of the Sexual Offender Registry	1,800	2,748	4,400

Statement of Proposed Operations

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ACCOUNT NUMBER		ACTUAL 2021-2022	ESTIMATED 2022-2023	PROPOSED 2023-2024
54210	<u>JAIL</u>			
101 - 54210-160	Guards	537,731	696,689	701,000
101 - 54210-162	Clerical Personnel	-	-	31,441
101 - 54210-165	Cafeteria Personnel	64,839	81,278	85,418
101 - 54210-187	Overtime Pay	10,626	60,000	15,000
101 - 54210-188	Bonus Payments	20,777	-	-
101 - 54210-201	Social Security	38,344	51,954	51,637
101 - 54210-204	State Retirement	28,767	49,272	49,972
101 - 54210-207	Medical Insurance	88,151	119,220	141,120
101 - 54210-212	Employer Medicare	8,968	12,151	12,076
101 - 54210-307	Communication	-	-	500
101 - 54210-317	Data Processing Services	5,552	5,500	12,000
101 - 54210-320	Dues And Memberships	100	100	100
101 - 54210-322	Evaluation And Testing	3,493	1,125	4,500
101 - 54210-332	Legal Notices, Recording And Court Costs	275	500	1,000
101 - 54210-335	Maintenance And Repair Services-Buildings	2,829	8,000	10,000
101 - 54210-336	Maintenance And Repair Services-Equipment	11,846	8,500	10,000
101 - 54210-338	Maintenance and Repair Services - Vehicles	-	250	5,000
101 - 54210-340	Medical And Dental Services	133,663	169,063	175,000
101 - 54210-347	Pest Control	300	300	300
101 - 54210-348	Postal Charges	1,390	1,350	1,500
101 - 54210-349	Printing, Stationery And Forms	315	2,750	2,000
101 - 54210-351	Rentals	320	250	500
101 - 54210-355	Travel	2,915	3,200	5,000
101 - 54210-410	Custodial Supplies	7,437	7,500	10,000
101 - 54210-415	Electricity	14,661	14,750	15,000
101 - 54210-422	Food Supplies	42,691	45,000	55,000
101 - 54210-425	Gasoline	-	125	-
101 - 54210-431	Law Enforcement Supplies	292	-	1,000
101 - 54210-432	Library Books/Media	-	300	500
101 - 54210-434	Natural Gas	4,622	4,622	5,000
101 - 54210-435	Office Supplies	1,973	1,475	1,500
101 - 54210-441	Prisoners Clothing	1,665	850	2,500
101 - 54210-451	Uniforms	1,672	-	2,500
101 - 54210-454	Water And Sewer	4,355	16,000	7,000
101 - 54210-499	Other Supplies And Materials	1,583	3,500	3,000
101 - 54210-508	Premiums On Corporate Surety Bonds	-	50	-
101 - 54210-524	In Service/Staff Development	1,326	1,325	5,000
101 - 54210-599	Other Charges	124	125	5,000
101 - 54210-708	Communication Equipment	4,369	-	-
101 - 54210-710	Food Service Equipment	-	-	6,000
101 - 54210-719	Office Equipment	-	-	1,000
101 - 54210-790	Other Equipment	-	-	1,500
Total Jail		1,047,971	1,367,074	1,436,564

Statement of Proposed Operations

101 - General Fund

For Fiscal Year Ending June 30, 2024

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ACCOUNT NUMBER		ACTUAL 2021-2022	ESTIMATED 2022-2023	PROPOSED 2023-2024
54220	<u>WORKHOUSE</u>			
101 - 54220-160	Guards	57,227	65,243	78,950
101 - 54220-187	Overtime Pay	27	150	500
101 - 54220-188	Bonus Payments	2,613	-	-
101 - 54220-201	Social Security	3,526	4,054	4,926
101 - 54220-204	State Retirement	3,320	3,845	4,767
101 - 54220-207	Medical Insurance	12,408	12,648	14,112
101 - 54220-212	Employer Medicare	825	948	1,152
101 - 54220-336	Maintenance And Repair Services-Equipment	598	650	1,500
101 - 54220-338	Maintenance And Repair Services-Vehicles	2,750	1,800	2,000
101 - 54220-410	Custodial Supplies	-	50	500
101 - 54220-425	Gasoline	6,592	5,364	6,000
101 - 54220-441	Prisoner Clothing	398	500	1,500
101 - 54220-451	Uniforms	-	50	1,000
101 - 54220-499	Other Supplies And Materials	710	1,000	2,000
101 - 54220-599	Other Charges	-	50	500
101 - 54220-790	Other Equipment	838	-	1,000
Total Workhouse		91,832	96,353	120,407

Statement of Proposed Operations

111 - Urban Services Fund

For Fiscal Year Ending June 30, 2024

0.8753 0.6731 0.6731
 1¢ = 5,646 1¢ = 7,311 1¢ = 7,595

ACCOUNT NUMBER		ACTUAL 2021-2022	ESTIMATED 2022-2023	PROPOSED 2023-2024
54110	SHERIFF'S DEPARTMENT			
111 - 54110-106	Deputy(les)	202,495	213,526	300,000
111 - 54110-140	Salary Supplements	4,400	4,400	-
111 - 54110-148	Dispatchers/Radio Operators	63,490	72,925	107,000
111 - 54110-187	Overtime Pay	26,820	38,352	30,000
111 - 54110-188	Bonus Pay	10,091	-	-
111 - 54110-196	InService Training	-	-	-
111 - 54110-201	Social Security	19,043	20,411	27,094
111 - 54110-204	State Retirement	18,727	19,357	32,920
111 - 54110-207	Medical Insurance	34,629	42,614	63,504
111 - 54110-212	Employer Medicare	4,454	4,773	6,337
111 - 54110-307	Communication	-	1,632	2,500
111 - 54110-320	Dues and Memberships	-	-	150
111 - 54110-322	Evaluation and Testing	-	140	540
111 - 54110-334	Maintenance Agreements	21,636	21,636	22,000
111 - 54110-336	Maintenance and Repair Services-Equipment	95	-	-
111 - 54110-338	Maintenance And Repair Services-Vehicles	1,228	1,500	5,000
111 - 54110-340	Medical and Dental Services	104	-	-
111 - 54110-349	Printing, Stationery and Forms	-	-	50
111 - 54110-355	Travel	496	-	1,500
111 - 54110-425	Gasoline	12,449	10,580	15,000
111 - 54110-451	Uniforms	108	756	5,000
111 - 54110-524	In Service/Staff Development	375	375	5,000
111 - 54110-716	Law Enforcement Equipment	-	14,000	20,000
111 - 54110-718	Motor Vehicles	51,326	47,000	-
	Total Sheriff's Dept	471,966	513,977	643,595